

# **Director of Operations**

## **Role & Responsibilities**

#### **Our Shared Vision:**

To be the world's most caring company by winning hearts every day.

#### **OVERVIEW**

The Director of Operations is the top-level store-specific director for each restaurant. In concert with the Senior Leadership Team, this person oversees the day-to-day operations of the store, provides accountability to the team, and ensures that each team member is empowered and equipped for the role to which they have been assigned.

#### LEADERSHIP PROPOSITION

A successful leader in this position will SERVE.

- See the future
- Engage and Develop Others
- Reinvent Continuously
- Value Results and Relationships
- Embody the Heart

### **CORE COMPETENCIES**

A person in the Training Director position must:

- Embody our shared vision and mission.
- Have a servant-leader mindset.
- Strong relationship-building and communication skills.
- Creative problem-solving skills.
- Keen attention to detail.
- Strong organizational and time-management skills.
- Expertise in all areas of operation within the business.

#### RESPONSIBILITIES

• Promote and enforce Chick-fil-A's cultural standards in all interactions.

- Provide oversight and accountability to the shift and support leaders.
- Offer encouragement and accountability to all team members and leaders.
- Ensure that all team members are treated fairly and equitably.
- Develop team members and leaders for opportunities for growth and advancement.
- Align all leaders and team members with Our Shared Vision and Core Values.
- Ensure all Chick-fil-A processes and standards are followed at all times.
- Oversee scheduling to maximize the guest experience, the team member experience, and productivity.
- Review CEM scores and KPIs and engage the leaders to troubleshoot problem areas.
- Address guest concerns that escalate beyond the shift leader's ability.
- Oversee all restaurant safety and security.
- Ensure all standards of food safety are maintained at all times.
- Identify and correct areas of waste and poor stewardship.
- Perform regular reviews and feedback sessions with leaders and team members to provide them with opportunities for growth.
- Schedule and lead regular meetings with the store leadership team.
- Attend and contribute to senior leadership meetings.
- Clean the restrooms.

Role Type: Senior Leadership

Role Location: Global

Reports To: Executive Director